

HACSA W. 5.C.

H A C S A M E M O R A N D U M

TO: HACSA Board of Commissioners

PRESENTED BY: Barry Pitzer
Energy Services Supervisor

AGENDA ITEM TITLE: In the Matter of Accepting a Bid and
Awarding a Contract for the Installation of
Single-Ply TPO Insulated Roofing Systems,
Weatherization of Homes Project,
10-R-0059

AGENDA DATE: July 14, 2010

I. MOTION

IT IS MOVED THAT #1 NORTHWEST, INC., BE AWARDED A CONTRACT FOR THE INSTALLATION OF SINGLE-PLY TPO INSULATED ROOFING SYSTEMS FOR THE WEATHERIZATION OF HOMES PROJECT 10-R-0059; THAT AN ORDER BE SIGNED TO THIS EFFECT; AND THAT AN AGREEMENT BE EXECUTED BY THE EXECUTIVE DIRECTOR IN ACCORDANCE WITH THE BID DOCUMENTS.

II. ISSUE

Award of a contract to the lowest responsible and responsive bidder to supply all labor and materials to install Single-Ply TPO insulated roofing systems on mobile homes for the Agency's Low-Income Weatherization Program.

III. DISCUSSION

A. Background

Over the past several years, the Agency's weatherization program has contracted with private companies on an "as needed basis" to install single-

ply insulated roofing systems on mobile homes. Nearly half of the families we serve live in mobile or manufactured homes. This year we anticipate serving 150 to 200 such families. Based upon the average installed cost, this contract should provide 100 or more families with energy efficiency, affordable comfort, and long term protection of their home.

Bids were solicited for all labor and materials on the basis of an factored total price per 1000 square foot to install R14 rigid insulation covered by a reinforced single-ply TPO roofing membrane warranted for a minimum of 10 years.

B. Analysis

This project was advertised in the Daily Journal of Commerce (Portland), the Register Guard, The Skanner, Contracts and Careers, and the Salem Contractors Exchange. Three contractors responded to our bid invitation and all provided sealed bids. The low bid this opening is 3 percent less compared to the low bid last year. We anticipate that this \$350,000 roofing contract will serve our program needs for the next twelve to fifteen months. The results of the bid opening were as follows:

Umpqua Roofing Company	\$4,954.40 per 1000sf
Sage Energy Services	\$3,502.28 per 1000sf
# 1 Northwest	\$3,490.00 per 1000sf

C. Alternatives/Options

#1 Northwest, Inc. submitted a reasonable and responsible bid. In that budget funds are available, it is in the public's best interest to award the contract to #1 Northwest, Inc.

D. Recommendation

It is recommended that the contract be awarded to #1 Northwest, Inc.

D. Timing

Upon bid award, it's anticipated that all necessary documents can be processed by the end of July and that roofing installations will begin shortly thereafter.

IV. IMPLEMENTATION/FOLLOW-UP

Same as item III E.

V. ATTACHMENTS

A. Bid Recap Sheet

**IN THE BOARD OF COMMISSIONERS OF THE
HOUSING AND COMMUNITY SERVICES AGENCY OF
LANE COUNTY, OREGON**

ORDER NO.

) In the Matter of
) Accepting a Bid and
) Awarding a Contract for
) the Installation of
) Single-Ply TPO
) Insulated Roofing
) Systems, Weatherization
) of Homes Project, 10-R-
) 0059

WHEREAS, at a duly publicized time and place on June 11, 2010, Barry Pitzer, Energy Services Supervisor of the Housing and Community Services Agency of Lane County, opened a sealed bid on the following project:

Installation of Single-Ply TPO Insulated Roofing
Systems, Weatherization of Homes Project 10-R-0059,
in strict accordance with the project specifications
prepared by the Agency.

WHEREAS, the apparent low responsible bid for the work was \$3,490 per 1000 square feet submitted by #1 Northwest Inc., and the Executive Director having so recommended, IT IS HEREBY

ORDERED, that #1 Northwest Inc be awarded the Single-Ply TPO Insulated Roofing Systems contract for the Weatherization of Homes Project 10-R-0059, for a total cost not to exceed Three hundred fifty thousand dollars (\$350,000) and that an agreement be executed by the Executive Director in accordance with the bid documents. The Contractor shall satisfactorily complete all work within the specified contract time.

DATED this _____ day of _____, 2010

Chairperson, HACSA Board of Commissioners

In the Matter of Accepting a Bid and Awarding a Contract for the
Installation of Single-Ply TPO Insulated Roofing Systems,
Weatherization of Homes Project, 10-R-0059

B I D R E C A P S H E E T

CONTRACT AWARD FOR THE INSTALLATION OF SINGLE-PLY TPO INSULATED
ROOFING SYSTEMS, WEATHERIZATION OF HOMES PROJECT 10-R-0059

<u>Contractor</u>	<u>Amount</u>
Umpqua Roofing	\$4,954.40 per 1000 sf
Sage Energy Services	\$3,502.28 per 1000 sf
#1 Northwest, Inc.	\$3,490.00 per 1000 sf

This is a true and accurate account of the bid opening results
for this project on June 11, 2010.



Barry Pitzer, Energy Services Supervisor